



ST JAMES COLLEGE

INTERNATIONAL STUDIES

ENROLMENT POLICIES AND PROCEDURES



ST JAMES COLLEGE INTERNATIONAL STUDENT FEE STATEMENT

TUITION FEES 2018

Upon enrolment students will be required to pay a semester's tuition in advance. This amount will not be more than 50% of the student's total tuition fees (unless the course has only one study period of 24 weeks or less.) Thereafter, tuition fees remain payable in advance and must be paid two weeks before students are able to commence classes for each subsequent semester. Fee statements will be invoiced in twice yearly in April and October. All tuition fees and associated charges are reviewed annually and so may vary from year to year.

- **\$250 application fee payable on application.**
- **\$11,950 per semester tuition fee** and covers all activities associated with being a student at St James College such as book hire, career and guidance counselling, in class support from tutors, use of the college computers, other equipment and most class excursions and retreats.

ADDITIONAL COSTS

The following are additional compulsory costs for International students

- \$360 (2017) for Queensland Curriculum and Assessment Authority (QCAA) levy collected by St James on behalf of QCAA.
- \$605 (2017) annual Overseas Student Health Care (OSHC). This is a requirement of the study visa of all international students. Prior to issuing of a CoE, evidence of current OSHC must be demonstrated if they do not wish to pay this through the college.
- Uniform costs – all students of St James College are required to comply with the college uniform expectations. Details regarding costs of the uniform items can be found on the college website www.stjamescollege.qld.edu.au

HOMESTAY FEES

Under Australian government law, the welfare of all students under the age of 18. St James College engages International Student Care Australia to monitor the Homestay and Welfare of International students under the age of 18 and others in Homestay arrangements.

2017 homestay fees are:

- **Placement Fees** – \$236 including Goods & Services Tax (GST)
- **Airport Pick-up or transfer from one homestay to another with luggage**-\$118 including GST
- **Homestay fees** - \$7,455 per semester

NOTICE OF INTENTION TO LEAVE THE COLLEGE

Students intending to leave the college before the end of their course i.e. before completion of the Queensland Certificate of Education or equivalent are required to give a full semester's notice in writing. Unqualified letters of release will only be given if this process is followed and fees for the notice period (or fees in lieu of notice) have been paid in full.

Terms of Payment

Fees are effective from 1 January of each year. The College reserves the right to vary this Schedule, upon notice to the Fee Payer. I/we understand that payment of my/our account is my/our responsibility. Should my/our account be placed in the hands of debt recovery consultants, then I/we hereby agree to pay all expenses relating to the recovery of my/our account, and any default debt may be reported to a credit reporting agency.